

Waterworks District No. 1  
Business Office - Conference Room  
October 30, 2017

Minutes of a regular meeting of the Vermilion Parish Waterworks District No. 1 held on October 30, 2017 with Mr. Hubert Faulk presiding as Chairman.

Chairman Mr. Hubert Faulk called the meeting to order at 5:30 p.m. and immediately following, Mr. Glenn Duhon led with the Pledge of Allegiance and then a moment of silence was observed.

The following members were present:

Mr. Hubert Faulk  
Mr. Glenn Duhon  
Mr. Kendrick Trahan  
Mr. Danny Richard  
Mr. Norman Duhon

Absent:

Employee Personnel Present:

Ms. Marla Rose  
Mr. Dale Stelly  
Mr. Ricky Simon  
Ms. Fayette Dupre'  
Mr. Jerome Meaux  
Mr. Damon Trahan

Guest Present:

Resource Persons Present:

Mr. Paul Moresi  
Ms. Stephanie Briggs

Upon a motion by Mr. Danny Richard, duly seconded by Mr. Norman Duhon, and unanimously carried, the minutes of September 25, 2017 were approved as presented.

#### ENGINEERING BUSINESS

Upon a motion by Mr. Glenn Duhon, duly seconded by Mr. Kendrick Trahan, and unanimously carried, approve PPE#10 for the 2012-2013 USDA Project IV Phase VI to R.J. Broussard General Contractors for \$11,937.08.

Upon a motion by Mr. Norman Duhon, duly seconded by Mr. Glenn Duhon, and unanimously carried, to approve Contract Change Order #6 to adjust the contract quantities and reduce contract price by \$25,017.90 making the final contract price \$459,559.10.

Upon a motion by Mr. Danny Richard, duly seconded by Mr. Kendrick Trahan, and unanimously carried, authorizing the Chairman to sign a resolution to execute an act of acceptance from R.J. Broussard General Contractors, Inc. pertaining to the completion of the contract for the F.Y. 2012-2013 USDA-RD Phase VI Project IV Water Distribution System Improvements.

Upon a motion by Mr. Kendrick Trahan, duly seconded by Mr. Glenn Duhon, and unanimously carried, to approve the below listed invoices for Sellers & Associates, Inc for the 2012-2013 USDA Project IV Phase VI.

- Invoice # 20131 for Basic Engineering Services in the amount of \$1,260.53
- Invoice # 20132 for Professional Services in the amount of \$1,944.00

Upon a motion by Mr. Danny Richard, duly seconded by Mr. Norman Duhon, and unanimously carried, to approve Invoice # 20097 for Sellers & Associates, Inc for the Waterline Extension along La Highway 14 in the amount of \$5,525.00.

#### ACCOUNTING BUSINESS

The September 2017 Accounting reports were presented. The Vermilion Parish Waterworks District No. 1 proposed budget for 2018 was presented.

Upon a motion by Mr. Kendrick Trahan, duly seconded by Mr. Glenn Duhon, to amend the proposed budget presented to provide the employees a 6% or \$2400 per year raise, whichever is greater.

Upon a motion by Mr. Norman Duhon, duly seconded by Mr. Danny Richard, to adopt the 2018 budget as amended.

#### ADMINISTRATIVE BUSINESS


Upon a motion by Mr. Danny Richard, duly seconded by Mr. Glenn Duhon, and unanimously carried, the invoices due for October in the amount of \$198,932.52 were approved as presented.


#### SYSTEM MANAGER

The September 2017 Operations Summary Reports were presented.

#### COMMISSIONER BUSINESS

Upon a motion by Mr. Danny Richard, duly seconded by Mr. Glenn Duhon, and unanimously carried, there being no further business, the meeting is adjourned.

  
Glenn Duhon  
Secretary-Treasurer  
Vermilion Parish  
Waterworks District No. 1

  
Hubert Faulk  
Chairman  
Vermilion Parish  
Waterworks District No. 1