

Waterworks District No. 1  
Business Office - Conference Room  
January 28, 2019

Minutes of a regular meeting of the Vermilion Parish Waterworks District No. 1 held on January 28, 2019 with Mr. Kendrick Trahan presiding as Chairman.

Mr. Kendrick Trahan called the meeting to order at 5:00 p.m. and immediately following, Mr. Dwayne Broussard led with the Pledge of Allegiance and then a moment of silence was observed.

The following members were present:  
Mr. Glenn Duhon  
Mr. Kendrick Trahan  
Mr. Dwayne Broussard

Absent:  
Mr. Hubert Faulk  
Mr. Norman Duhon

Employee Personnel Present:  
Mr. Dale Stelly  
Mr. Ricky Simon  
Ms. Fayette Dupre'  
Ms. Marla Rose

Guest Present:  
Mr. Ben Rivera

Resource Persons Present:  
Mr. Todd Vincent  
Mr. Paul Moresi

Upon a motion by Mr. Dwayne Broussard, duly seconded by Mr. Glenn Duhon, and unanimously carried, the minutes of December 26, 2018 were approved as presented.

#### TIME ON AGENDA

Upon a motion by Mr. Glenn Duhon, duly seconded by Mr. Dwayne Broussard, and unanimously carried, Mr. Kendrick Trahan asked for the floor to be open for the election of Chairman, Vice-Chairman and Secretary -Treasury.

Upon a motion by Mr. Glenn Duhon, duly seconded by Mr. Dwayne Broussard, and unanimously carried, Mr. Hubert Faulk was nominated for Chairman. Upon a motion by Mr. Dwayne Broussard, duly seconded by Mr. Glenn Duhon, and unanimously carried, Mr. Kendrick Trahan was nominated for Vice-Chairman. Upon a motion by Dwayne Broussard, duly seconded by Mr. Glenn Duhon, and unanimously carried, Mr. Glenn Duhon was nominated for Secretary-Treasurer. Mr. Hubert Faulk was elected Chairman by acclamation; Mr. Kendrick Trahan was elected Vice-Chairman by acclamation; and Mr. Glenn Duhon was elected Secretary-Treasurer by acclamation.

#### ENGINEERING BUSINESS

Upon a motion by Mr. Kendrick Trahan, duly seconded by Mr. Dwayne Broussard, and unanimously carried, to approve contract change order no. 2 to extend the water line on Preacher Road 600 feet and add \$8,305.00 to the contract price bringing the adjusted contract price to \$63,690.00. This will also increase contract time by 30 calendar days for a completion date of May 16, 2019.

#### ACCOUNTING BUSINESS

The December 2018 Accounting reports and Budget to actual statement were presented and reviewed.

## ADMINISTRATIVE BUSINESS

Upon a motion by Mr. Glenn Duhon, duly seconded by Mr. Dwayne Broussard, and unanimously carried, the invoices due for January in the amount of \$220,590.99 were approved as presented.

Upon a motion by Mr. Glenn Duhon, duly seconded by Mr. Dwayne Broussard, and unanimously carried, to approve the Louisiana Compliance Questionnaire.

## SYSTEM MANAGER


The December 2018 Operations Summary Reports were presented and reviewed.


## COMMISSIONER BUSINESS

Mr. Kendrick Trahan advised those in attendance that the next monthly meeting of the Waterworks District No. 1 Board would be on February 25, 2019 at 5:00 p.m. at the Water District conference room located in the Water District office building. In accordance with the Americans with Disabilities Act, if you are in the need of special assistance, please contact Marla Rose at 337-898-8345 and also describe the assistance that is necessary. Contact regarding this assistance should be made 2 weeks prior to the meeting.

This meeting is a public meeting where anyone can attend. Please contact the Water District to be placed on the agenda if business needs to be addressed or be sure there has not been any change in meeting date or times. This institution is an equal opportunity provider.

Upon a motion by Mr. Glenn Duhon, duly seconded by Mr. Dwayne Broussard, and unanimously carried, there being no further business, the meeting is adjourned.

  
Glenn Duhon  
Secretary-Treasurer  
Vermilion Parish  
Waterworks District No. 1

  
Hubert Faulk  
Chairman  
Vermilion Parish  
Waterworks District No. 1