

Waterworks District No. 1  
Business Office - Conference Room  
February 26, 2018

Minutes of a regular meeting of the Vermilion Parish Waterworks District No. 1 held on February 26, 2018 with Mr. Hubert Faulk presiding as Chairman.

Chairman Mr. Hubert Faulk called the meeting to order at 5:00 p.m. and immediately following, Mr. Kendrick Trahan led with the Pledge of Allegiance and then a moment of silence was observed.

The following members were present:

Mr. Hubert Faulk  
Mr. Glenn Duhon  
Mr. Kendrick Trahan  
Mr. Norman Duhon

Absent:

Mr. Danny Richard

Employee Personnel Present:

Mr. Dale Stelly  
Mr. Ricky Simon  
Ms. Marla Rose

Guest Present:

Mr. Jeremy Greer  
Mr. Bryan Lavergne  
Mr. Andy Payne

Resource Persons Present:

Mr. Todd Vincent  
Mr. Willis Hebert  
Ms. Stephanie Briggs  
Mr. Paul Moresi

Upon a motion by Mr. Glenn Duhon, duly seconded by Mr. Kendrick Trahan, and unanimously carried, the minutes of January 29, 2018 were approved as presented.

#### TIME ON AGENDA

Upon a motion by Mr. Kendrick Trahan, duly seconded by Mr. Glenn Duhon, and unanimously carried, to allow Utility Outsourcing Specialist to start reading our electronic meters.

Upon a motion by Mr. Glenn Duhon, duly seconded by Mr. Norman Duhon, and unanimously carried, to authorize Mr. Dale Stelly our System Manager to contact Mr. Paul Moresi our legal counsel concerning Vermilion Parish Waterworks District No. 1 legal rights of the failed warranty on the electronic meters with Master Meters.

Upon a motion by Mr. Glenn Duhon, duly seconded by Mr. Kendrick Trahan, and unanimously carried, to request Bihm Construction to substitute the manual meters with the electronic meters for the 2017 LCDBG Project 2.

#### ENGINEERING BUSINESS

Upon a motion by Mr. Norman Duhon, duly seconded by Mr. Kendrick Trahan, and unanimously carried, to approve payment to Sellers & Associates, Inc. for Invoice # 20525 for the 2012-2013 USDA Project IV Phase VI for \$2,376.00 for engineering services.

## ACCOUNTING BUSINESS

The January 2018 Accounting reports were presented.

## ADMINISTRATIVE BUSINESS

Upon a motion by Mr. Norman Duhon, duly seconded by Mr. Glenn Duhon, and unanimously carried, the invoices due for February in the amount of \$155,817.19 were approved as presented.

Upon a motion by Mr. Kendrick Trahan, duly seconded by Mr. Glenn Duhon, and unanimously carried, to adopt the Language Access Plan.


Upon a motion by Mr. Kendrick Trahan, duly seconded by Mr. Norman Duhon, and unanimously carried, to approve Vermilion Parish Waterworks District No. 1 to open a credit card account with a \$10,000 credit limit with Vermilion Bank & Trust.

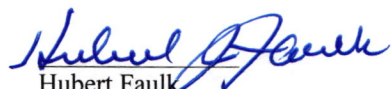
## SYSTEM MANAGER

The January 2018 Operations Summary Reports were presented.

## COMMISSIONER BUSINESS

Upon a motion by Mr. Glenn Duhon, duly seconded by Mr. Norman Trahan, and unanimously carried, there being no further business, the meeting is adjourned.

  
Glenn Duhon  
Secretary-Treasurer  
Vermilion Parish  
Waterworks District No. 1

  
Hubert Faulk  
Chairman  
Vermilion Parish  
Waterworks District No. 1